



## **POL 008**

### **Privacy & Cookie Policy**

Data required for use as a membership organization is held by Church Crookham and Fleet Mens' Shed. In order to comply with the Data Protection Legislation your attention is directed to the full & complete Policy document held in hard copy for your inspection at Church Crookham & Fleet Mens' Shed.

#### **Who we are and how to contact us?**

We are Church Crookham and Fleet Mens' Shed, Charity Number CI01171613

Our Address is:

Church Crookham and Fleet Men's Shed

Gurkha Path

Naishes Lane

Church Crookham

GU52 8DT

We can be contacted at this address or by email to our Data Controller at:

[shedders@ccandfmensshed.org.uk](mailto:shedders@ccandfmensshed.org.uk)

From time to time, we will need to process the following examples of personal data. We may also, at times, need to collect and process personal data not listed here.

Name

Contact information e.g., address, telephone numbers, email addresses

Information about your age, medical conditions, disability status

Information about your skills, qualifications, interests, and expertise

We may use this information to:

Manage memberships

Carry out administration functions

Get help if somebody is in danger e.g., contact next of kin if an accident or emergency occurs

Comply with legal obligations

#### **What we will not do with your data**

We are serious about guarding the security of your personal information that we have under our control from unauthorized access, improper use and disclosure, unauthorized destruction, or accidental loss. However, we cannot guarantee the protection of your personal data as due to the nature of the Internet, the Website is theoretically accessible by any user of the World Wide



Web. You should be aware that when you disclose personal information on the Website it may be collected by another user and may result in unsolicited messages from other Internet users.

We will not sell or rent your personal information to third parties or transfer it to other countries. Your data will not be used for automated decision making.

We will never share the information with people or organisations unless given permission.

We will not use personal data to discriminate against a person for any reason

### **Accessing Information**

Under the GDPR, individuals have the right to access the information held about them. If you would like to request information held, or be reminded of the reasons, lawful basis, and methods of keeping your personal data, please send a request in writing to:

FAO  
Mr Rick Williams  
Secretary  
Church Crookham and Fleet Men's Shed  
Gurkha Path  
Naishes Lane  
Church Crookham  
GU52 8DT

We will respond to all requests within 30 days.

### **Your rights in respect of your data**

You have rights which you can exercise in relation to the information we hold about you. These include the right to withdraw consent at any time and the right to lodge a complaint with the Information Commissioner's Office.

### **Cookies**

You can read more about how we use cookies on our website, [ccandfmensshed.org.uk](http://ccandfmensshed.org.uk)

### **Other websites**

This Privacy Statement does not cover the links within our website or Social Media pages linking to other websites.

### **Cookie Policy**



Our website uses cookies, as do almost all websites. The purpose of these is to help provide you with the best experience possible. Cookies are small text files stored by your browser on your computer or mobile phone when you browse websites.

**Our cookies enable us to:**

- Make our website work as expected
- Improve the speed/security of the site
- Allow you to share pages with social networks like Facebook and Twitter
- Continuously improve our website for you
- Track visits to our articles so we know what kind of information is most popular

**We do not use cookies to:**

- Collect any personally identifiable information
- Collect any sensitive information
- Pass personally identifiable data to third parties
- You can learn more about all the cookies we use below

**Granting us permission to use cookies**

If the settings on your web browser are set to accept cookies, we understand because of that, and your continued use of our website, you are in agreement with how we use cookies. If you wish to remove or disable cookies, please follow your Browser instructions. However, doing so will likely mean that our site will not work as you would expect.

**Our own cookies**

Our site may include the following which may use cookies:

- Videos (powered by YouTube and other providers)
- Google Maps
- Other embedded content
- Disabling these cookies will likely break the functions offered by these third parties

**Visitor Statistics Cookies:**

We use cookies to compile visitor statistics such as how many people have visited our website, what type of technology they are using (e.g. Mac OS X or Windows PC) which helps to identify how our site works on particular platforms. This helps us to continuously improve our website. These so called "analytics" programs also tell us, on an anonymous basis, how people reached this site (e.g. from Google) and whether they have been here before helping us develop our services.



*Google Analytics – you can opt-out of being tracked by Google Analytics (we'd prefer you didn't though as this data is helpful to us in improving our website and therefore your experience on it (<https://tools.google.com/dlpage/gaoptout>))*

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Reviewed 17<sup>th</sup> February 2024  
Next Review February 2025

Allan Walker  
Chairman